



WOODPLUMPTON PARISH COUNCIL
MEETING TO BE HELD AT CATFORTH VILLAGE HALL
CATFORTH ROAD, CATFORTH
on TUESDAY 20th JULY 2021 AT 7.00pm.

Before attending all attendees MUST read the Covid Method Statement and Risk Assessments available on our website

<https://www.woodplumptonparish.org/other-documents.php>

A G E N D A

1. APOLOGIES

2. APPROVAL OF THE MINUTES of the meeting held on 15th June 2021.

The Chairman is required to sign the Minutes as a true record.

3. TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any interests in respect of matters contained in the agenda. A Councillor with a disclosable pecuniary interest or any other interest, as set out in the Council's Code of Conduct, is subject to statutory restrictions on his right to participate and vote on that matter – see Standing Order 2020 (13)

4. PUBLIC PARTICIPATION

Members of the public wishing to raise matters in accordance with Standing Order 2020 (3g & h) should raise them here. **In accordance with the Covid Risk Assessments, attendees are requested to inform the Clerk of their intention to attend the meeting.**

NOTE: The Council cannot make a decision or support a scheme until all the information is detailed on the agenda. For more information refer to the Parish website or contact the Clerk.

5. ENVIRONMENT AGENCY RESPONSE - AMBROSE HALL FARM

At the June meeting, Members considered a report from the residents' group campaigning against the odours at Ambrose Hall Farm and resolved that the Clerk escalate the complaint already lodged with the Environment Agency. A reply was received on the 22nd June and this has been circulated to Members. **Members are requested to consider a response.**

6. NEIGHBOURHOOD POLICING

Police Sgt Lovick was welcomed to the June meeting as our contact for Neighbourhood policing. During the meeting, reference was made to the incidents which led to the Parish Council writing to the Chief Constable and the Police & Crime Commissioner last year. New officers have been appointed to these posts and Members resolved to reissue the letter to highlight the need for more police resources in the rural areas.

Members are requested to consider their replies and a summary of a conversation the Clerk had with Inspector Khan - as mentioned in the Chief Constable's letter.

Members are also requested to note that following a re-shuffle Sgt Lovick has been moved to Ribbleton and the rural area will be covered by Sgt M Hughes who will take up the post on the 28th July. The Clerk will send him an invitation to attend the September meeting.

7. PLANNING APPLICATIONS

In order to keep the meeting as short as possible, to further reduce the likelihood of Covid infection, the Clerk is dealing with **routine** planning matters under delegated authority in accordance with Standing Order 2020 (15 xiv). **Members are requested to note the delegated comments on planning applications received since the last meeting and the following application which is not routine.**

06/2021/0866 Change of use of 6no. agricultural buildings to Class E(G)/B8, plus erection of 12no. mixed industrial use (Class E(G), B2 and B8) following the demolition of 6no. agricultural units, plus provision of 26 car parking spaces; concreting of existing hardstanding; installation of motion lighting; installation of new package treatment plant; erection of toilet block; and new internal access track from the existing access point at 1 Willbrig Cottage, Roots Lane, Preston

8. FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of June.

9. REVIEW OF 1st QUARTER ACCOUNTS

Members are requested to consider progress against budgeted items following the completion of the 1st Quarter – April to June.

10. WOODPLUMPTON FETE

A proposal has been put forward to hold the Woodplumpton Fete on the 4th Sept. **Members are requested to consider releasing the £1500 grant to help finance the event.**

11. WOODPLUMPTON INFORMATION SIGN

In July 2020, Members resolved to proceed with an order for 2 information signs, one for Catforth and one for Woodplumpton. The Catforth one has been completed but the Woodplumpton one is outstanding. As the order is still pending on Shelley's books, an email was sent to Members on 21st June requesting that a final version of the Woodplumpton information be brought to the July meeting. **Members are requested to decide whether to instruct Shelley to cancel the order.**

12. ACCOUNTS FOR PAYMENT

Members are requested to **note** the following account already paid under Standing Order 2020 /15 (b) xii and a receipt of £400 from the Parish Champion for the Post Office Defib.

Lengthsman	£750.00	BACS	REF 38
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Members are requested to approve the following accounts for payment

!/4ly expenses Apr – June	£40.80	BACS
Clerk's July Salary	£1160.11	BACS
HMRC PAYE	£101.94	BACS
Employer National Ins	£76.52	BACS

13. PUBLIC RIGHT OF WAY DELIVERY SCHEME

In 2020/21 the Parish Council opted in to the LCC PROW delivery scheme and received £500 from LCC for the maintenance of PROWs. A log of the maintenance for 2020/21 will be reported and passed to LCC and subject to their approval, we can apply for a £500 grant.

Members are requested to consider whether to opt into the scheme again for 2021/22.

14. TRAFFIC CALMING UPDATE

Further to the June Minutes, the Catforth site meeting took place on the 13th July. A verbal update will be presented by Cllr P Entwistle. LCC have also promised an update on the legal progress for the Woodplumpton scheme. Members will be requested to consider the updates provided. As these may relate to **negotiations regarding a Legal Agreement, Members may be requested to exclude the public under the Public Bodies Admission to Meetings Act 1960.**

15. REVIEW OF VENUE AND COVID RISK ASSESSMENTS.

MIN 20/157 of the April meeting confirms that at the July meeting, **Members would review the Covid procedures and use of Catforth Village Hall.** Other venues include Woodplumpton Parish Rooms and Preston Grasshoppers for residents on the new estates. If meetings are to continue solely at Catforth Village Hall, **Members are requested to consider any hire costs / a contribution towards heating and electric bills.**

16. DATE OF NEXT MEETING

Subject to any decision to the contrary in the item above, the next meeting will take place on **Tuesday 21st September 2021 at 7.00pm at Catforth Village Hall.**